

**AZAD JAMMU & KASHMIR
PUBLIC SERVICE COMMISSION
MUZAFFARABAD**

Tender Notice

Azad Jammu & Kashmir Public Service Commission invites sealed bids on "*single stage-one envelop*" method from the authorized distributors/General order suppliers located in Muzaffarabad, registered with income tax and sales tax Departments for the supply of stationary items, toners and computer consumable items for the Financial year 2019-2020 under the following conditions:-

- i. Tenders shall reach at the office of Director (Admin) AJK PSC, Muzaffarabad near New Prime Minister House, on or before August 26, 2019 up to 11:00 A.M. Bids will open on same date at 11:30 A.M by the purchase committee in the presence of bidders or their representative who will present at that moment.
- ii. The rate quoted shall remain valid up to June 30, 2020 and will not be liable to revision till expiry of the period;
- iii. Supplier shall ensure that all the supplied items are genuine, in accordance with the specifications and relevant samples provided by him at the time of submission of tender;
- iv. A bid Security @ 2% of total bid price in shape of CDR and in favor of DDO AJKPSC Account # 1840-1 must be accompanied with the bids. Call deposits of successful bidders will be retained in DDO account till 30-06-2020 as security. The bids without security shall be rejected at the spot.
- v. The Successful bidders shall ensure that they will supply the stationary items as and when required by the procuring agency.
- vi. The list of stationary items may be obtained from admin and accounts section of AJKPSC during office hours i.e. 8:00 am to 4:00 pm upto August 23, 2019.
- vii. The payment shall be made through cross cheque after deduction of relevant taxes as in vogue in AJK.
- viii. The competent authority may reject any or all bids at any time prior to the acceptance of a bid and also decrease/increase the number of items as per AJK PPRA Rules, 2017.

- ix. Distributor/ all bidders shall furnish an affidavit/certificate that they are neither blacklisted nor in conflict with the Govt. anywhere in the territory of the State of AJK.
- x. Evaluation report/ award of contract shall display at AJK PPRA website.
- xi. The advertisement is available on PPRA website at ~~www.AJKPPRA~~^{.gov.pk} as well as AJKPSC website at www.ajkpsc.gov.pk

Daouze
9/8/19

Director (Admin)
AJK PSC, Muzaffarabad
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